

Creative Connections Arts Academy
Parent Teacher Organization Regular Meeting Agenda
Tuesday, November 13, 2012
3:30 P.M. to 5:30 P.M.
Library– Walerga Campus

Call to Order: _____ P.M.

Roll Call of Members Present: Ms. Fuller, President _____ Ms. Corben, Secretary _____
Ms. Combs, 1st Vice President _____ Ms. Manzo, 2nd Vice President _____
Ms. Bourgeois, Parliamentarian _____ Ms. Gordon, Treasurer _____
Mr. Owen, Parent Vol. Coord. _____ Vacant, Faculty Rep. _____
Mr. Brooks, Faculty Rep. _____ Ms. Douglas, Principal _____

Approval of Minutes: 2 minutes
Approve and vote on September and October 2012 PTO Regular Meeting Minutes

Principal's Forum: 5 minutes

Officers Reports: 5 minutes
President's Report

Community Forum: 5 minutes

Budget Report: 10 minutes
Updated Budget Overview

Unfinished Business: 15 minutes
Training on PTO and school equipment – Schedule with Marie (popcorn machine and sound system)

Spirit Ware Sales - Valina
First Order and Next Due Date

Carnival – All Hands
Quick Wrap Up Notes

Pancake Breakfast – Valina
Reschedule Date

Holiday Shoppe Fundraiser/Family Fun Event
Decide if favorable for this year prior to researching

New Business: 15 minutes
Committees
Identification
Methodology
Selection Form

December Family Movie Night (December 14) – Valina/Alicia
Movie Selection
Flyer

Ice Skating Night (January 18) – Alex
Deposit
Flyer

Parent/Student Talent Show (February 1) – Alicia
Structure
Flyers

Adult Social (March 9) – Alex
Committee Update
Flyers

Announcements:

2 minutes

Next PTO Regular Meeting: November 13, 2012
Site change for November and December meeting
Agenda Items for next meeting

1 minutes

Closed Session: vote necessary
Bylaws Review and Approval
Policy Development – working session date and time
Refund Policy
Scope of Work for Vendors to Ensure Quality of Service
Common Vision Invoice
Bounce House Invoice

60 minutes

Adjournment: _____ P.M.